

Establishment of Guidelines for the Student Class Affairs Committee of
the Transdisciplinary Program of the College of Education,
National Taiwan Normal University

Approved by the 1st Meeting of Department Heads of Academic Year (AY) 2018 held on September
12, 2018

Approved by the 1st College Academic Affairs Meeting of AY 2018 held on October 8, 2018

Revised and approved by the 1st Meeting of the Student Class Affairs Committee of AY 2019 held on
September 23, 2019

Approved by the 1st College Academic Affairs Meeting of AY 2019 held on October 2, 2019

Revised and approved by the 3rd Meeting of the Student Class Affairs Committee of AY 2020 held on
November 25, 2020

Revised and approved by the 5th Meeting of the Student Class Affairs Committee of AY 2020 held on
March 10, 2021

Approved by the 2nd College Academic Affairs Meeting of AY 2020 held on May 26, 2021

Revised and approved by the 2nd Meeting of the Student Class Affairs Committee of AY 2021 held on
September 28, 2021

Approved by the 1st College Academic Affairs Meeting of AY 2021 held on October 6, 2021

Revised and approved by the 4th Meeting of the Student Class Affairs Committee of AY 2021 held on
March 15, 2022

Approved by the 2nd College Academic Affairs Meeting of AY 2021 held on May 18, 2022

1. Guidelines are formulated to effectively promote the establishment of the Student Class Affairs Committee of the Transdisciplinary Program (hereinafter referred to as the Program) of the College of Education (hereinafter referred to as the College) at the National Taiwan Normal University.
2. In addition to the Dean of the College who serves the concurrent position as the Program Director and is an ex officio member of the Student Class Affairs Committee, the College of Education's Department of Education, Department of Education Psychology and Counseling, Department of Adult and Continuing Education, Department of Health Promotion and Health Education, Department of Human Development and Family Studies, Department of Civic Education and Leadership, and the Program of Learning Sciences each appoints a full-time teacher as a committee member. The committee members have a service term of three years, and the appointment can be continued. The committee members elect a Deputy Director among themselves to help the Director manage the Program, and an

administrative assistant is hired to handle various tasks in the Department.

3. The Student Class Affairs Committee is responsible for discussing the Program's enrollment, teaching evaluation, counseling for transfer, academic guidance, the appointment of administrative assistants, formulation of regulations and other related matters. A Curriculum Development Committee is formed under the Student Class Affairs Committee which is responsible for discussing and reviewing matters relevant to the curriculum and teaching in the Program. The guidelines of the Curriculum Development Committee are specified separately.
4. The Program convenes meetings of the Student Class Affairs Committee as needed. Two meetings are held at least twice a semester, and the Director serves as the chairperson. Teachers related to the Program may be invited to attend the meetings, and one student representative should be invited to attend the meetings held at the beginning and toward the end of the semesters.
5. The meetings of the Student Class Affairs Committee can only be started when more than half of the members are present, and resolutions can only be made when more than half of the members present agree to the motions.
6. The guidelines become effective after being approved at the College's Academic Affairs Meetings and the same will apply to any revision.